



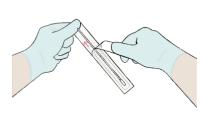
#### 1 Included in the Kit:

- 4—Individually wrapped swabs
- 4—Small conical tubes (microfuge tubes)
- 1—Plastic biohazard bag
- 4—Gel Ice Packs (must return with sample)

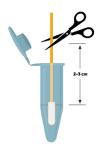
- 1—Instruction Sheet (This Paper)
- 1—Laboratory order form (TRF)
- 3—Commercial Invoices (Needed for Customs)
- 1—Return Label & Pouch (For Commercial Invoice)

# 2 Also needed, but NOT included in the kit:

- —Ultra/Fine-Tip Pointed Permanent Marker e.g., Sharpie (Black or Red preferred)
- —General purpose scissors







Scan for Instructional Video



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#### 3 Sample Collection and Shipping Instructions:

# **BEFORE** sample collection

- 1. Shipping requirements:
  - Please check with your local courier office about transit times and follow the appropriate option below
    - Shipments coming from Southeastern Canada can typically utilize the gel ice packs provided with the test kit to be received within 1 day (overnight shipping).
    - o **IF next day delivery is not possible** or higher weather temperatures are present, it is recommended to utilize dry ice and a Styrofoam container to ensure the sample remains viable.
      - Speak with your local courier to arrange a minimum of 10 lbs of dry ice, if needed for longer transit times/higher temperatures.
- 2. Preparation:
  - o Clean your mouth; gently rinsing with ONLY water.
  - o Please DO NOT eat or have candy/mints/mouthwash within 30 minutes prior to collecting sample.
  - o Please DO NOT brush teeth within 30 minutes prior to collecting samples.
- 3. Label the four tubes:
  - Using a fine tip sharpie, write name and date of birth of patient directly on the tube. Let dry. If the name is too long, write first initial, last name, and DOB.
  - On the cap of the tube, number tubes in sequence (1, 2, 3, & 4)
  - o Carefully peel open one of the four swab packages. Do not touch the foam tip of the swab.

### **DURING** sample collection

- 1. First swab
  - Firmly hold the swab against the inside of ONE cheek and gently rub the swab against the cheek with mouth open for 30-40 seconds.
  - o Place completed sample into a microfuge tube with the swab touching the bottom of the tube.
  - Cut the remaining stem of the swab with a general-purpose scissor about 1 inch from the tip and seal the cap of the microfuge tube tightly with swab sample inside.
- 2. Second swab
  - o Repeat the steps listed above for the first swab but on the OPPOSITE cheek.
- 3. Third and Fourth swabs
  - o Repeat the steps listed above, alternating cheeks between swabs (You will use TWO swabs per cheek in total).

#### **AFTER** sample collection

- 1. To package, place all four sealed microfuge tubes containing the swab samples in the biohazard bag with **frozen** gel ice packs.
  - o If you are using **dry ice**, fill the Styrofoam container halfway with dry ice, place the biohazard bag on the dry ice, and then fill with the remaining dry ice.
  - o Minimum 10 lbs dry ice recommended
- 2. If you are not able to ship immediately, place the microfuge tubes containing the samples in the Biohazard bag and store in freezer until you are ready to ship.
  - $\circ$  Do not leave in freezer for more than 48 hours.
- 3. Place the **commercial invoice OUTSIDE of the package in plastic FedEx pouch** it should be accessible to the customs agent.

Sample shipment – ensure sample will be received at the lab between Monday-Friday

DO NOT ship before a US Holiday

If the sample is rejected due to any of the above, a \$50 re-shipping fee will be invoiced

MitoSwab™ reporting takes 4-5 weeks from the date the sample is received If you have any questions, please call 484-534-9311 or email <a href="mailto:support@mitoswab.com">support@mitoswab.com</a>
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